

All of your classwork will be on Google Classroom. You can log into it at <https://classroom.google.com>

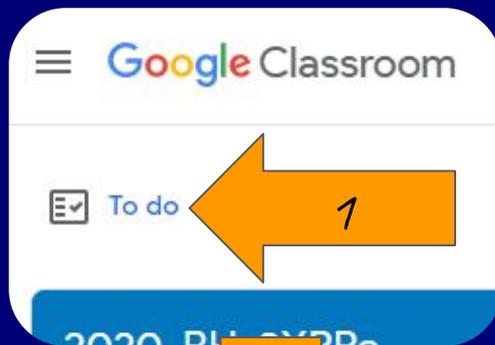
Own a smartphone or tablet? Goto <https://tinyurl.com/gfmSmartApps> for more information and links

# QUICK START

Secondary Edition



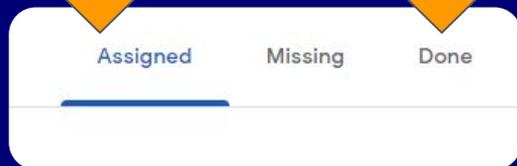
How do I see all of my work in one place?



Upcoming Work

Overdue Work

Completed Work



How do I submit my work to my teacher?



How can my parents help me with keeping track of my work?

Ask them to download the Google Classroom app to their smartphone and then log in with your email address and password

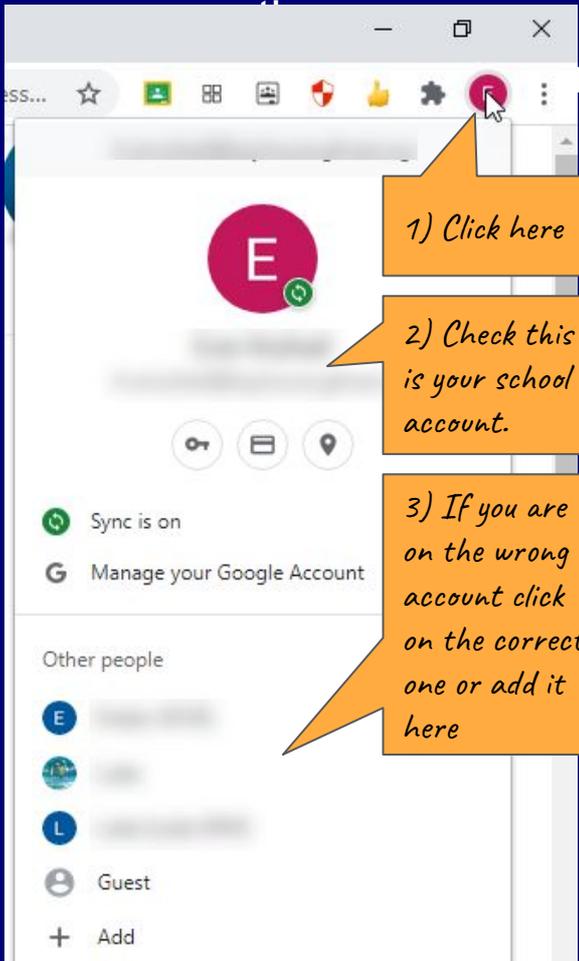


# QUICK START TIP

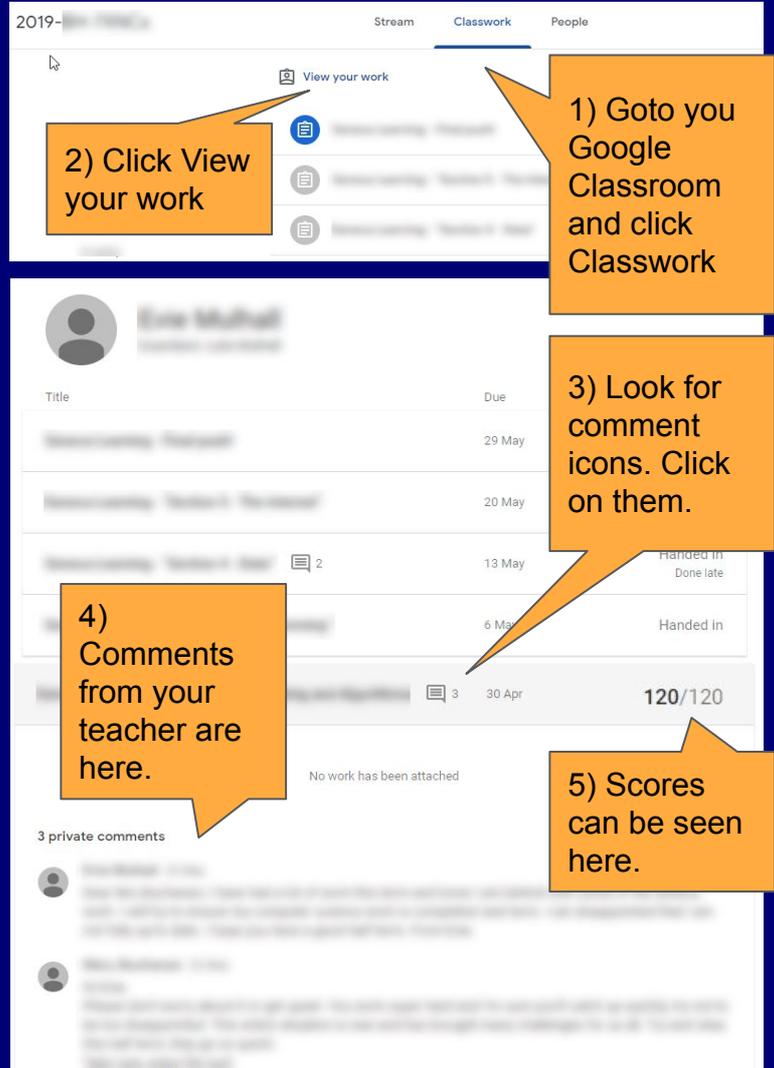


## I do not have access to the files

Google Chrome and your phone can be logged into more than one Google Account at the same time. This can cause problems if



## How can I see my marking?



## Share rather than sending



Tip: you can also use this to share a document with a friend so you can work together.

If you share your work with your teacher then you can collaborate - this means they can add notes to it for you. Click share then type your teacher's email address.



# GETTING STARTED

WITH

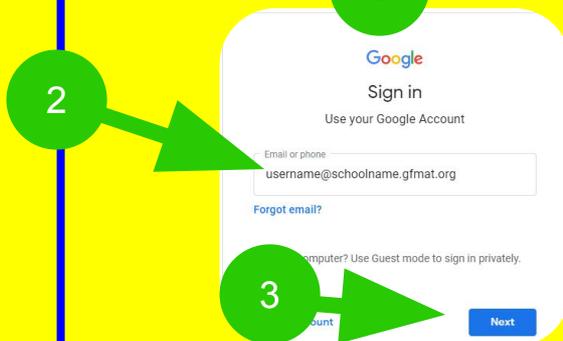
# Google Classroom



1) Go to Google.com and click Sign in



2) Enter your school email address



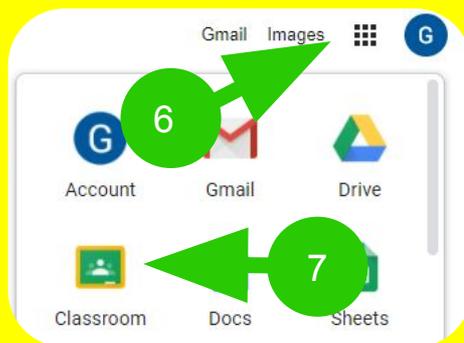
3) Click Next

4) Enter your password



5) Click Next

6) Click the Apps Button (9 dots in the top right corner of the screen)



7) Click Classroom

These are your classes

8) If a class has a Join button Click Join



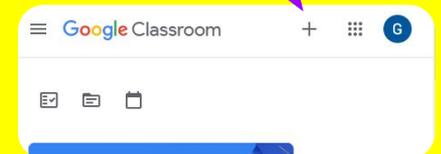
9) To enter a class click on it

## Adding Extra Classes with a Class Code

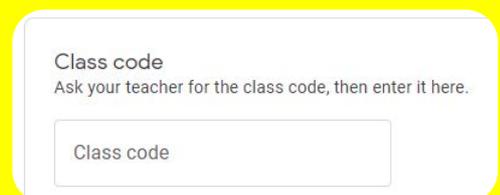
You can add more classes using class codes. They look like this:

**s7uutel**

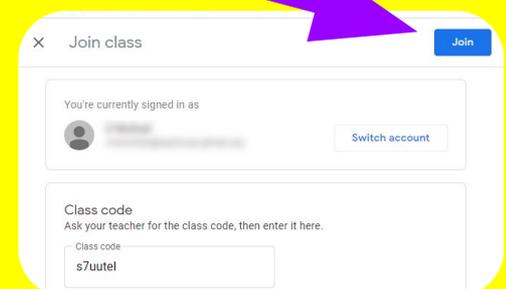
1) Click on the + Button



2) Enter the Class Code



3) Click Join



4) The Class is now added to your class list

# How to I take a photo of my work and submit it on Google Classroom?

1. Go to Google Classroom on your Smart Phone
2. Go to the assignment
3. Click on the arrow to attach your work
4. Click Add attachment
5. Choose either:
  - File to attached a photo you have already taken
  - Take photo to use the camera to photograph your work
6. Click turn in to submit your photo

